**WCSM Education Trust Bursary Application 2019**

*You should refer to the accompanying guidance notes before completing your application form.*

*Forms must be received by* [administrator@spectaclemakers.com](mailto:administrator@spectaclemakers.com)**no later than 5pm on Friday 20 December 2019.**

**Section A - Personal Details**

|  |  |
| --- | --- |
| Title, First Name, Surname |  |
| Address where we can contact you | **This is my home/work/student accommodation** **address** *(delete as applicable)* |
| Telephone number (mobile) |  |
| E-mail address – this will be used to contact you about your application. Please check it carefully and let us know if your email address changes |  |
| Programme of study/course title |  |
| Mode of study (*delete as applicable*): | full-time/part-time/day release/block release/distance learning |
| UK Institution |  |
| Start date of course |  |
| Name of personal or course tutor/supervisor/manager supporting your application (please see section A8 of the Guidance Notes) and date and type of evidence of support sent as a separate file with your application form eg *See email dated 10/10/19 from [name of personal tutor or supervisor].* |  |
| How did you hear about this bursary scheme? |  |

|  |  |
| --- | --- |
| **Highest level of academic achievement gained so far:** | |
| BTEC (level and course title)  Apprenticeship (please give details)  GCSE (please give subjects and grades)  A-level (please give subjects and grades)  First degree or higher level qualification for those changing career (please give details)  Other (please give details and grades) |  |

|  |  |  |
| --- | --- | --- |
| **Relevant Employment or Work experience** | | |
| If you are currently or have previously been employed, or have undertaken work experience lasting more than 4 working weeks, **in any optically related discipline**, please complete the following table (you may add more rows if needed): | | |
| Name and address of workplace and job title | Paid/unpaid (please delete as appropriate) | Dates |
|  | Paid / Unpaid | From:  To: |
|  | Paid / Unpaid | From:  To: |
|  | Paid / Unpaid | From:  To: |

|  |  |
| --- | --- |
| **Other Employment** | |
| Please complete the following table (you may add more rows if needed): | |
| Name and address of workplace and job title | Dates |
|  | From:  To: |
|  | From:  To: |
|  | From:  To: |

|  |  |  |
| --- | --- | --- |
| **Voluntary Work**  Please record any voluntary work you have undertaken lasting more than 2 weeks (you may add more rows if needed): | | |
| Name and address of organisation and nature of work (no more than 30 words per volunteering role) | Dates | Duration (weeks) |
|  | From:  To: |  |
|  | From:  To: |  |
|  | From:  To: |  |

**Section B – Application Details**

|  |
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| **B.1 Why did you decide to apply to your current course?** *(Maximum word count 150 words)*  *Word count (select text and use Review => Word Count in Word):* |

|  |
| --- |
| **B.2 The maximum amount of any bursary will be £1,000.**  **Set out here the amount and source of any other funding you have already obtained eg student loan, employer support, scholarship, other bursary or charity grant**  **Explain in your own words how you would use the bursary.**  I would use the bursary to pay for……………………………………………………………………………………  ………………………………………………………………………………………………………………………………….because  ……………………………………………………………………………………………………………………………………………….  …………………………………………………………………………………………………………………………. (max 75 words) |

**B.3 What has been your biggest challenge to date and how did you face up to that challenge**? (*Maximum 150 words)*

*Word count (select text and use Review => Word Count in Word):*

*Word count (select text and use Review => Word Count in Word):*

|  |
| --- |
| **B.4 How do you expect your career to develop once you achieve your qualification?** (*Maximum 150 words)*  *Word count (select text and use Review => Word Count in Word):* |

**I confirm that I have completed this form without assistance and these are my own answers. I confirm that I have a UK bank account, in my own name, for receipt of any bursary funds. I understand that, if I am awarded a bursary, I must provide a written report for the Trustees on my progress and that the funds must be used for the purposes I have set out above, or as otherwise notified and agreed by the Trustees, before 30 April 2021.**

**I hereby give consent for the holding and use of my personal data for the purposes of:** *(please delete as necessary***)**

* **assessing my application for a bursary award**
* **contacting me and my training provider/employer re eligibility and progress**
* **publicity (in the optical and local press, Twitter, Facebook etc) about the bursary scheme**
* **contacting me about membership of WCSM, its social and professional events and the work of the WCSM and the WCSM Education Trust**

Signature (written or electronic):

Full name: Date: