



## **INVITATION**

**Come and receive your certificate at the Annual Presentation Ceremony  
Thursday 17 October 2019, 11.30am-2.30pm**

Congratulations on passing your exams and achieving your qualification!

The Worshipful Company of Spectacle Makers invites you, and friends or family, to join us and celebrate at the Annual Presentation Ceremony on Thursday 17 October 2019. We also very much welcome employer representatives, such as supervisors and managers who have supported you in your learning.

The Ceremony will take place at 12 noon in the magnificent Apothecaries' Hall in the heart of London, a stone's throw from St Paul's Cathedral. We ask you to be seated by 11.40am.

Apothecaries' Hall has been the location for awards ceremonies for many generations of optical professionals. It dates from 1670 and is not usually open to the public.

You will have the chance to receive your hard-earned Certificate or Diploma from the Master Spectacle Maker, and join distinguished members of the optical world afterwards for lunch in historic and wonderful surroundings.

There is no charge for the ceremony and lunch for new qualifiers is free.



The cost of lunch for guests is £65 per head (including VAT). It includes a celebratory drinks reception, 2 course buffet lunch with wines, and tea or coffee. Places are allocated on a first come, first served basis so please do fill in the form as soon as you can, send it back to us and book your travel for October.

You can of course come to the Ceremony but not stay for lunch, if you are short of time.

The Worshipful Company of Spectacle Makers is not just an Approved Awarding Organisation for Qualifications. It is a City of London Livery Company, founded in 1629, and is the organisation from which both the College of Optometrists and the Association of British Dispensing Opticians originated. Its purpose is to support people who prevent, and treat, vision impairment.

The Company brings together professionals from all kinds of backgrounds. Our members include dispensing opticians, optometrists, ophthalmologists, optical technicians, university academics, researchers and many other professions besides. You do not have to be involved in optics to become a member, but the qualification you have just earned gives you the right to apply for membership straight away. More information is available on the website: [www.spectaclemakers.com/membership](http://www.spectaclemakers.com/membership)

You can apply to join the Company as a Freeman and make your Freeman's Declaration at the Presentation Ceremony, by completing the Freedom Admission form and returning it to us, with a copy of identity documents, **no later than 13 September 2019**. You must provide a copy of your long form birth certificate, showing the full name and occupation of at least one parent, and any documents showing an official change of name (eg marriage certificate, decree absolute, deed poll) as well as proof of address, such as a copy of a photocard driving licence.

The Quarterage (membership subscription) fee of £130 can be paid by cheque or by bank transfer. Once admitted, Freemen pay an annual subscription fee, payable on 1 June each year. Current rates are available on the website.

Usually we have 4 or 5 new qualifiers each year who become Freemen. Many of them are supported by their employers, and so we also offer a special 3 year "Journeyman" membership which can be purchased on your behalf by an employer, family member or supporter, to get you started in your career. It includes an opportunity for informal mentoring by a professional in your own field and gives you 3 years' membership for a discounted, fixed single payment of £345.

If you are continuing with your studies and don't feel ready to join the Company, but would like to keep in touch with us, you can follow us on Facebook or Twitter (@spectaclemakers). Student affiliation, which includes invitations to our "Eye to Eye" sessions, career development ideas and email copies of our twice-yearly journal "From the Master and Wardens", costs £50 per year, including VAT.

Whether you are joining the Company, receiving a certificate or diploma or coming along as a supporter, we look forward to meeting you on this special day and many congratulations again on your success.

**Helen Perkins**  
**Clerk (CEO)**

The Worshipful Company of Spectacle Makers  
Apothecaries' Hall  
Black Friars Lane  
London EC4V 6EL  
020 7236 2392

**WCSM PRESENTATION CEREMONY**  
**THURSDAY 17 OCTOBER 2019**

**EITHER**

I cannot attend the Annual Presentation Ceremony and lunch on 17 October 2019.  
Please send my certificate or diploma to me by post.\*

---

**OR**

- I would like to attend the Annual Presentation Ceremony and lunch on 17 October 2019.\*
- I would like to bring ..... guest(s) to the Ceremony. My guest's names are  
.....  
.....(block capitals please)
- I would like to book .....guest places for Lunch following the Ceremony @£65 each
- I/we have the following dietary requirements.....  
.....

**Company Membership**

- I would like to become a member of the Worshipful Company of Spectacle Makers
  - I would like to apply for:
    - a) \*Student affiliation @ £50 per year, including VAT;
    - b) \* Freedom of the Company @£130 including VAT (followed by payment of annual subscriptions from 1 June 2021)\* I enclose a completed Application Form and supporting birth certificate and ID documents.
    - c) \* "Journeyman" 3 year membership @ £345 including VAT. I enclose a completed Application Form and supporting birth certificate and ID documents.
- 

Name.....(Mr, Mrs, Miss, Ms, Other)

Address.....  
.....

Email address.....Telephone:.....

Employer name and address and contact details.....  
.....

Email.....Tel.....

---

*Either:* \*I have paid £..... by BACS transfer **with reference PRES2019 [+ surname]** to the WCSM General Account at Lloyds Bank, **Account No: 53822268, Sort code: 30-98-97**

Or: \*I enclose a cheque for £..... made payable to WCSM.

I do\*/do not\* need a VAT receipt.

---

**Please return the completed form as soon as possible by post to The Administrator, WCSM, Apothecaries Hall, Black Friars Lane, London EC4V 6EL or scan and email to [administrator@spectaclemakers.com](mailto:administrator@spectaclemakers.com)**



**THE WORSHIPFUL COMPANY OF SPECTACLE MAKERS  
APPLICATION FOR MEMBERSHIP  
QUALIFIED FOR FREEDOM/JOURNEYMAN STATUS**

(Please complete in CAPITAL letters, deleting those entries marked \* which do not apply to you)

- 1. Full name:
- 2. Profession/occupation
- 3. Titles, honours, professional qualifications:
- 4. Date and place of birth:
- 5. Marital/partnership status:

\*Name of spouse/partner:

\* Names of children

6. Address (including post code):

Home.....	Office.....
.....	.....
.....	.....
.....	.....
.....	.....

Tel no: ..... (HOME) .....(OFFICE)

Mobile number(s):.....

Email ..... Email.....

Please confirm the address which WCSM should use first for correspondence: OFFICE/HOME\*

The email address you provide will be used for all communications and matters relating to your membership, to give you details of official, social and Charity events in which the Company and its members are involved and to inform you about events in the City of London. Communications are sent via our MailChimp broadcast email system. If you eventually become a Liveryman, your postal address will appear on the City of London Corporation Electoral Roll for the Election of the Sheriffs and the Lord Mayor of London. If you do not wish your information to be used in this way, please contact the Clerk on 020 7236 2932 or [clerk@spectaclemakers.com](mailto:clerk@spectaclemakers.com)

I give consent for the Company to send me communications as described above

Date of completion of this form.....

7. Are you applying for FREEMAN\* or JOURNEYMAN\* status? (fixed cost 3 year membership)
8. Do you have any family connections with the Company? YES/NO\* If yes, please give details.
9. Are you a Freeman of any other Livery Company or a Freeman of the City of London? YES/NO\*. If yes, please give details including your date of admission as a Freeman
10. Please give a brief CV showing education, qualifications, jobs held (with dates), any voluntary work, membership of and/or involvement with charities, clubs etc and leisure activities

Please sign the following declaration:

**I hereby confirm that, to the best of my knowledge and belief, the above information is correct and that there is nothing known to me now or in the past that would render me unsuitable for membership of the Worshipful Company of Spectacle Makers, or is likely, if it became public knowledge, to cause embarrassment to the said Company. I have no unspent criminal convictions, do not currently stand charged with any criminal offence, nor have I ever been adjudged bankrupt, nor made any composition with my creditors in respect of which I have not paid 100 pence in the Pound.**

Signature..... Date.....

**PAYMENT ARRANGEMENTS**

The admission fee for Freemen is £130 (inc VAT). Freemen pay a subscription fee on 1 June each year. A 3-year Journeyman membership costs £345 (inc VAT).

Payment is accepted by cheque, made payable to WCSM and sent to the Clerk at the above address or by BACS transfer, to the WCSM General Account with Lloyds.

Sort Code: 30-98-97, Account No: 53822268

**Please make sure you add a reference to the payment: ADMFEE/[surname]**

**If your admission fee has been paid by someone other than yourself, please give their name, address and contact details (phone or email) in case of query:**

.....  
 .....

**Please return the form to: The Clerk, The Worshipful Company of Spectacle Makers, Apothecaries' Hall, Black Friars Lane, London, EC4V 6EL.**

FOR OFFICE USE ONLY

Clerk's Signature.....

Date.....