



**Peipsi
Center for
Transboundary
Cooperation**

**Peipsi
Koostöö
Keskus**

Reg. code 80101672

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TENDER

25 July 2016; Tartu.

Development of the Manual on Accessible Urban Green Areas, within the Europe Aid project nr DCI-NSAPVD/2015/40 “Friendly Cities: Accessible Natural and Cultural Urban Environment for People with Disabilities”

1. General information

1.1. Contracting Authority and Tender Organizer:

NGO Peipsi Center for Transboundary Cooperation, reg. nr 80101672; Puiestee 71a, 51009 Tartu; Estonia,

1.2. Financing: Development of the Manual on Accessible Urban Green Areas, is financed by Europe Aid project “Friendly Cities: Accessible Natural and Cultural Urban Environment for People with Disabilities” and co-financed by KÜSK.

More information about the project: <http://www.ctc.ee/running/friendly-cities>

1.3. Information on the Tender is available from Margit Säre – director of Peipsi Center for Transboundary Cooperation; tel: 372 5088409; margitsare@gmail.com

1.4. All information between the Tenderers and the Contracting Authority shall be exchanged electronically in English.

2. Subject of the Tender

Development of the Manual on Accessible Urban Green Areas; targeted to city planners, landscape architects, architects and also NGOs working with people with disabilities.

Manual language is Russian, with English summary.

Total pages 30-40 pages.

More details about the Manual requirements, in Annex 1.

3. Documents to be submitted

The tender proposal shall consist of the following parts:

- Content proposal- describing content, working titles of chapters, methodology, sources
- CVs of key experts of the Manual, with detailed description of previously implemented similar works, links to the publications.
- Financial proposal

4. Submission a of the tender proposals:

The deadline for the submission of the tender proposals: 10 August 2016, 11 AM.



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All tenders shall be submitted electronically to the e-mail: margitsare@gmail.com

5. Provisional work plan

The tender winner is expected to be announced by 19th of August 2016.

The contract between Contracting Authority and Winner of the Tender (service provider) is expected to be signed not later than 30 August 2016.

The Service provider should submit first draft of the Manual by 1 October 2016 and the final version of the manual by 30 November 2016.

The payment will be made in two trances: after acceptance of the draft and the final version of the Manual.



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ANNEX 1

Manual "Urban open spaces for all" (working title)

Aim

This manual is targeted for professionals in the field of spatial planning, such as experts in urban planning, landscape architects, architects and also NGOs working with people with disabilities first of all of cities in the North-West of Russia. Furthermore it applies to experts dealing with the assessment of public space accessibility.

The manual should ensure that the mentioned stakeholders and target groups communicate with each other, provoke the participation of the general public and all necessary planning steps will be made transparent by combining them logically.

The task includes:

- Identifying relevant stakeholders and target group and their needs
- Describing categories of open spaces
- Categorizing connected affordances of these open spaces
- Information about EU, Russian legislation and standards used while planning of open spaces;
- Describing the planning of different elements in open spaces, giving good or bad examples (with explanations) and paying special attention to the geographical location of target cities and present realities of economic situation
- Bringing examples of best world's practices in the development and maintenance of accessible urban green areas

Structure

The manual structures scales of different open spaces and connected actions. The specific target groups of the study have certain needs, which in a perfect way can be matched by affordances of a category of public spaces.

- Target group examples: people with movement, visual, hearing etc. disorders
- Needs examples: to move safely in a space, to overcome gradients in open spaces, to get orientation without visible elements, etc.
- Categories of open spaces: large areal public spaces, mid-size urban open spaces etc.



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- Connected affordances examples: paved paths of sufficient width, Wide range of resting / sitting elements, Safe traffic crossing possibilities
- Planning different elements in open spaces: Ramps, railings, benches and other elements of small size architecture; materials to be used dependent on the necessity of target groups, etc.

For the preparation of the Manual it is recommended to use not only literature on the topic, but practical experience, the “Friendly Cities” Project materials and results (if available), previous partners' studies, lessons learned and experts' reports.

Lengths: 30-40 pages (A4), including references and excluding annexes
Manual should contain also graphs, tables, photos.

Language: Manual language in Russian, with English summary (3-5 pages)