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Statutes of the Estonian Aviation Academy

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The Regulation is established pursuant to § 23 (4) of the Higher Education Act and § 43 (5) of the Government of the Republic Act.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

Chapter 1 General Provisions

§ 1. Type of education institution, its name and legal status

(1) The Estonian Aviation Academy (hereinafter *Academy*) is a professional higher education institution acting pursuant to the Higher Education Act, the Vocational Educational Institutions Act, the Statutes and other legal acts.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(2) The official name of the Academy in English is the Estonian Aviation Academy.

(3) The Academy is a state institution governed by the Ministry of Education and Research.

§ 2. Location and postal address of the Academy

(1) The Academy is located in Kambja Rural Municipality. The structural units of the Academy may be located elsewhere in Estonia.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(2) The postal address of the Academy is Lennu 40, Reola Village, Kambja Rural Municipality, 61707 Tartu County.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

§ 3. Seal, bank account and budget

The Academy has a seal with the image of a lesser national coat of arms and its name thereon, bank accounts within the group of the State Treasury and its own budget.

Chapter 2 Objective and Tasks of the Academy

§ 4. Objective of the Academy

The objective of the Academy is to educate highly qualified aviation personnel, carry out applied research related to and supporting aviation, engage in development activities, organise in-service training and continuing education courses, develop national and international cooperation and advance aviation culture in Estonia in conformity with the needs of the state and international aviation requirements.

§ 5. Tasks of the Academy

The tasks of the Academy are:

- 1) to organise studies on the basis of professional higher education, formal vocational training (hereinafter *vocational training*) and continuing education curricula;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]
- 2) to ensure the organisation of studies and work in a way that would enable the students and pupils to acquire the knowledge, skills and ethical principles necessary for their life and work;
- 3) to create for the members of the Academy favourable conditions for studies, applied research, development activities, professional self-improvement and communication with academic staff, students and pupils of other institutions in Estonia and abroad;
[RT I, 18.11.2021, 1- entry into force 21.11.2021]
- 4) to develop the infrastructure and assets necessary for studies, applied research and development activities;
- 5) to cooperate with Estonian and foreign educational, research and development institutions, entrepreneurs and the entire society;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]
- 6) to organise conferences, seminars and other events related to the Academy's field of activity;
- 7) to offer counselling in issues related to aviation;
- 8) to compile and develop curricula of the higher education institution and organise work related to teaching methodology, which includes compiling educational tools and materials and supporting their publishing;
[RT I, 09.08.2019, 1- entry into force 01.09.2019]
- 9) to cooperate with other institutions and individuals in developing aviation education and ensuring the work culture and aviation safety;
- 10) to participate in developing aviation terminology in the Estonian language and in collecting materials on the history of aviation;
- 11) to provide paid services related to the primary of activity;
- 12) subject to the objectives of the Academy, to enter into agreements with educational, research and development institutions and with physical and legal persons;
- 13) subject to the objectives of the Academy, to participate in international, national and public projects;
- 14) to implement the principles of life-long learning and internationalisation of education;
- 15) to implement new formats and types of studies based on the development of society.

Chapter 3 **Rector and Rector's Office**

§ 6. Competences of the Rector

The Rector is the head of the Academy. The Rector is responsible for the general state as well as the development and legitimate and expedient use of financial resources. The Rector is also the general manager of the aviation training unit functioning within the Academy.

§ 7. Duties of the Rector

The Rector:

- 1) exercises the highest administrative and disciplinary authority at the Academy within the limits of their competence;
- 2) represents the Academy within the limits of authority provided for in the Higher Education Act and the Statutes of the Academy;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 3) has the right to delegate vice rectors or other staff members of the Academy to represent the Academy and enter into transactions in the name of the Academy within the limits of authority provided for in the Higher Education Act and the Statutes of the Academy;
[RT I, 09.08.2019, 1- entry into force 01.09.2019]
- 4) appoints vice rectors to office and signs employment contracts with them for up to five years;
- 5) leads the work of the Academy Council (hereinafter the *Council*) and ensures compliance with the resolutions adopted by the Council;
- 6) makes proposals to the minister in charge of the policy sector in regard to the membership of the assembly of councillors;
- 7) approves by a decree the Academy's rules of work organisation and procedure for information governance;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]
- 7¹) approves by a decree the statutes of the Academy's structural units;
[RT I, 09.08.2019, 1 – in force 01.09.2019]
- 8) ensures expedient organisation of teaching, research and development activities;
- 9) matriculates and ex-matriculates students and pupils;
- 10) announces public competitions for vacancies in the academic and educational staff;
[RT I, 09.08.2019, 1- entry into force 01.09.2019]
- 11) signs, makes amendments to and terminates employment contracts with the employees of the Academy and approves their job descriptions;
- 12) ensures drawing up the draft of the Academy's budget and applications for financing;
- 13) approves the Academy's budget and ensures its implementation;
- 14) decides on the use of the Academy's budgetary funds within the limits of authority provided for in the Higher Education Act and other legislation;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 15) makes decisions on the most essential economic issues;
- 16) is accountable to the Council and the minister in charge of the policy sector and ensures the presentation of the data as prescribed by legal acts to them;
- 17) fulfils other tasks arising from the Higher Education Act, the Statutes and other legislation unless these tasks fall within the competence of someone else.
[RT I, 09.08.2019, 1- in force from 01.09.2019]

§ 8. Bylaws issued by the Rector

The Rector issues decrees within the limits of their competence.

§ 9. Appointment to and release of the Rector from office

(1) The Rector is elected for a term of up to five years by way of a public competition pursuant to § 24 (4) of the Higher Education Act, following the procedure established by a regulation of the minister in charge of the policy sector. The minister directing the ministry under whose area of government the professional higher education institution belongs or the authorised representative of the minister concludes an employment contract with the Rector. [RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(2) The member of the Academy who has been elected as Rector has, after they have released from office, the right to take up a position in the Academy which is equivalent to the position held by them before being elected as Rector.

(3) The Rector's insignia are the Rector's Chain of Office, the statutes of which are approved by the Council.

§ 10. Motion of no confidence in the Rector

(1) The Council has the right to express no confidence in the Rector if the Rector is unable to perform duties and ensure the fulfilment of the tasks imposed on the Academy, or wrongfully breaches laws or these Statutes.

(2) A joint declaration of a minimum of half the Council members is needed to initiate the motion of no confidence in the Rector. The Council elects a temporary chair to discuss the issue.

(3) Expressing no confidence in the Rector is decided by secret ballot and the motion is deemed carried if it is favoured by two-thirds of the Council members.

(4) After expressing no confidence in the Rector, the Council makes a proposal to the minister in charge of the policy sector to terminate the employment contract with the Rector.

§ 11. Rector's Office

(1) The Rector's Office operates as an advisory board of the Rector and comprises of vice rectors and other persons appointed by the Rector. The Rector approves the members of the Rector's Office and its rules of procedure.

(2) Vice rectors and heads of structural units direct the fields of activity determined by the Rector and relevant structural units. Vice rectors or other members of the Rector's Office substitute for the Rector within the limits of authority granted by the Rector.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(3) The employment contract with a vice rector is entered into for a specified term, taking account of the duration of the term of office of the Rector appointing the vice rector, but not for a longer period than five years.

(4) [Repealed – RT I, 18.11.2021, 1 – entry into force 21.11.2021]

Chapter 4 Council and Assembly of Councillors

§ 12. Competence of the Council

The Council is the highest collegiate decision-making body of the Academy.

§ 13. Composition of the Council

(1) The Council includes the Rector, vice rectors, head of finance, heads of structural units, representatives of the academic staff, and the representatives of the student and pupils bodies who amount to at least one-fifth of the Council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(2) In March each year at the latest, the Council decides which heads of structural units belong to the Council and determines the number of the representatives of the academic staff and the student body in the next composition of the Council.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(3) The Council is chaired by the Rector.

§ 14. Duties of the Council

The Council:

1) makes proposals to the minister in charge of the policy sector for initiating amendments and supplements to the Statutes;

2) adopts the Academy's development plan, submitting it to the Ministry of Education and Research for approval;

3) decides upon any strategic issues related to the Academy's international relations;

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

4) establishes the symbols of the Academy (flag, logo, Rector's Chain of Office, badges of merit and other insignia), the style of the uniform and the procedure for their use;

5) has the right to express no confidence in the Rector;

6) approves the common statutes for the student and pupil bodies;

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

7) approves the curricula and amendments to them, having coordinated them in advance with the Republic of Estonia Transport Administration;

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

8) approves the joint curriculum and entering into a cooperation agreement on joint curriculum;

9) approves the Study Regulations;

10) establishes the conditions and procedure for the admission of students, including the minimum requirements set for language of instruction so as to assess the proficiency in the language of instruction of foreigners in compliance with § 168 (2) of the Aliens Act;

11) establishes the conditions and procedure for exclusion of students and pupils from the Academy;

12) determines, if necessary, curricula on the basis of which only full-time form of study is allowed and curricula where higher requirements are established for full-time form of study;

13) establishes the conditions and procedure for the recognition of students' prior learning and work experience;

14) establishes the procedure for obtaining academic leave;

15) establishes the procedure for issuing the Diploma Supplement in English to the persons who graduated from the Academy before the academic year 2002/2003;

- 16) establishes the conditions and procedure for applying for, allocating and paying study allowances by 1 September every year;
- 17) establishes the conditions and procedure for compensation of study expenses and the rate of compensation at least four months prior to the commencement of the academic year;
- 18) makes decisions on most important issues of teaching and development activities;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 19) establishes qualification requirements for the academic staff, and the conditions and procedure for evaluating their conformity to the requirements;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 20) establishes the conditions and procedure for evaluation of academic staff;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 21) establishes the statutes of the academic staff;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 22) establishes the conditions and procedure for granting ordinary members of the academic staff a semester free of employment duties to be used for creative work or improvement of their professional skills, and for remuneration thereof;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 23) elects the ordinary academic staff;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 24) establishes the conditions concerning the Rector's right to invite, without announcing a competition, a distinguished creative person or researcher or a distinguished practitioner of a specialisation to teach or research as a visiting academic staff member for up to five years;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 25) [Repealed – RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 26) [Repealed – RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 27) establishes the format and procedure for providing continuing education at the Academy;
- 28) establishes the grounds and procedure for determining fees for paid services related to the Academy's primary activity;
- 29) approves the procedure for using the funds allocated in the state budget and the income received from economic activities;
- 30) approves the budget implementation report and the annual report of the Academy;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]
- 31) decides on issues related to state-owned assets provided for the use of the Academy within the scope and pursuant to the procedure provided by legislation;
- 32) hears the activity reports by the Rector, vice rectors and heads of structural units, and proposals and opinions of the assembly of councillors on the issues related to the development of the Academy, including the development of curricula;
- 33) may convene committees and working groups;
- 34) resolves other issues falling within its competence in compliance with the Higher Education Act, these Statutes and other legislation;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 35) coordinates the statutes of structural units and amendments thereto;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

§ 15. Election of Council members and duration of their authority

- (1) The Rector organises the election of the representatives of the academic staff to the Council in April every year. The authorisation period of a Council member lasts from 1 September of the same year until 31 August of the following year.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(2) Any member of the academic staff who is involved in teaching may be a candidate to the Council as the representative of the academic staff, may submit candidates to the Council and elect them.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(3) The representatives of the student and pupil bodies are elected by the student council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(4) The procedure for the election of the representatives of the academic staff is approved by the Rector. The procedure for the election of the representatives of the student and pupil bodies is approved by the student council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(5) In the event of a Council member's absence from the Academy for more than three months, the member is replaced by a substitute member approved by the Rector. The substitute member for a representative of the academic staff is appointed according to the order of the ranking list drawn up on the basis of votes received at the elections. The substitute member for the representative of the student body is appointed by the student council.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 16. Bylaws of the Council and its rules of procedure

(1) The Council works in the form of sessions. Sessions may be either regular or extraordinary.

(2) Regular sessions take place at least four times during an academic year. Regular sessions are called and chaired by the chair of the Council or, in the absence of the chair, by the person substituting for the Rector.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(3) Extraordinary sessions are called by the chair of the Council or on the motion of 1/3 of all the members of the Council.

(4) The Council is competent to pass resolutions if at least 2/3 of the Council members participate in voting. In the event of lower participation, the chair of the Council calls a new session within two weeks.

(5) The Council adopts its rules of procedure, which establish the principles of the organisation of work.

(6) The Council adopts resolutions within the limits of its competence. Resolutions of the Council are adopted by majority of votes cast. In the cases specified in clauses 1, 2, 5, 6, 29 and 30 of section 14, a 2/3 majority of the Council members is required. Resolutions of the Council are signed by the chair or, in the chair's absence, the person substituting for the Rector in the Council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(7) If the chair objects to the resolution of the Council, the chair refuses to sign it and presents the issue to the next session of the Council for review. If the Council passes the

resolution for the second time without any amendments to it, the chair signs the resolution making a note of the chair's dissenting opinion.

(8) The minutes of Council sessions are taken by a person appointed by the chair.

(9) An authorised representative elected by the assembly of councillors has the right to participate in the sessions of the Council and the Rector may invite other persons to participate and give floor to them.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

§ 17. Assembly of councillors

The assembly of councillors is an advisory body which integrates the Academy with society and is founded on the conditions and in accordance with the procedure established by the Higher Education Act.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

Chapter 5 Structure and Management of Structural Units

§ 18. Structure

(1) The structure of the Academy consists of the academic and support structure.

(2) Structural units are established and changed and their operation is terminated by a resolution of the Council.

(3) The aim of structural units is to fulfil the tasks of the Academy within their field, acting on the basis of their statutes approved by the Council and by a decree of the Rector.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(4) The head of a structural unit is accountable to the Rector, the Council and other persons as established by the statutes of the respective structural unit.

(5) The heads of structural units are appointed by the Rector.

§ 19. Academic and support structure

(1) The academic structure consists of departments, aviation training units and centres carrying out teaching and applied research.

(2) The support structure consists of structural units supporting the activities of the academic structure.

§ 20. Department

(1) The Academy has departments of the academic structure and support structure.

(2) The main unit of the academic structure is a department, which integrates teaching, research and development activities of close fields of study.

(3) A department of the academic structure is directed by the head, who is responsible for the development of the department and the effective performance of tasks.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(4) [Repealed – RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(5) Departments of the academic structure and their structural units are counselled by the curriculum council acting on a voluntary basis.

(6) [Repealed – RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(7) The grounds and procedure for the operations of a department are established by the statutes of the respective department.

§ 21. Aviation training unit

(1) An aviation training unit carries out training pursuant to international aviation regulations, training manuals, its statutes and other legislation.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(2) An aviation training unit is directed by the chief of training, who is under the direct authority of the Rector and whose nomination is coordinated with the Republic of Estonia Transport Administration.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(3) The authority of an aviation training unit to conduct training is validated by a certificate issued by the Transport Administration.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

Chapter 6 Organisation of Studies

§ 22. Curricula

The Academy provides:

- 1) higher education on the basis of professional higher education curricula which comply with the Higher Education Act, the Higher Education Standard established by a regulation of the Government of the Republic, and international aviation regulations;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 2) vocational education on the basis of relevant formal education curricula which comply with the Vocational Educational Institutions Act and the Vocational Education Standard established by a regulation of the Government of the Republic under § 22 of the Vocational Educational Institutions Act.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 23. Admission to and exclusion of students and pupils from the Academy

(1) Students are admitted to and excluded from the Academy on the conditions and pursuant to the procedure established by the Council.

(2) Pupils are admitted to enrol in vocational training curricula in accordance with § 25 of the Vocational Educational Institutions Act and the conditions and procedure established under the same section, and are excluded from the Academy on the conditions and in accordance with the procedure established by the Council.

§ 24. Grounds for the organisation of studies

The organisation of studies is based on the Study Regulation establishing general requirements for the organisation of studies.

Chapter 7 Members of the Academy

§ 25. Members

Members of the Academy comprise the Rector, vice rectors, heads of structural units, academic staff members, educational staff members and other employees, students and pupils.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 26. Academic staff and educational staff

(1) Academic staff members of the Academy carry out teaching, work related to teaching methodology and research and development activities, participate in the development of the organisation and improve their professional competence in the volume established by the Council; the elected or appointed academic staff members holding academic positions also perform administrative tasks pursuant to their job descriptions.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(2) Academic staff positions of the Academy's professional higher education comprise professors, lecturers, research fellows and teachers, to whom the requirements established by the Higher Education Act, the Higher Education Standard established by a regulation of the Government of the Republic, and the Council are applied.

(3) Academic staff positions are filled pursuant to § 34 of the Higher Education Act and Chapter 3 of regulation 62 *Higher Education Standard* of 11 July 2019 by the Government of the Republic.
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(4) Educational staff positions of vocational training curricula are filled pursuant to § 39 of the Vocational Educational Institutions Act.

(5) Academic staff members carrying out research and development activities may participate in teaching.

(6) The composition of the academic and educational staff is approved by the Rector for each academic year on the proposal of the vice rector and the head of the respective academic structural unit. Positions of professors are determined by specialities by the Council.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 27. Other employees

(1) The task of other employees is to ensure the Academy's fluent work, maintain the assets of the Academy and provide support services.

(2) The rights, duties and responsibilities arising from the positions of other employees are determined in compliance with legal acts regulating employment relations.

§ 28. Rights and obligations of employees

(1) Employees have:

- 1) the right to receive in-service training necessary for their work;
- 2) the right to use the library, equipment and other means of the Academy free of charge for teaching and research and development activities pursuant to the procedure established by the Council;
- 3) the obligation to use prudently the state-owned assets provided for the use of the Academy;
- 4) the right and obligation to maintain the reputation of the Academy;
- 5) the right and obligation to raise their level of professional qualification, the teaching staff also to improve their teaching competences;
- 6) other rights and obligations arising from legislation regulating employment relations, the Academy's rules of work organisation, and the employment contract and job description of the employee.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(2) Ordinary academic staff members have the right to apply, once every five years on the conditions and pursuant to the procedure established by the Council, for a free semester for improving their professional skills or for other creative work.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 29. Students and pupils

(1) Students are persons matriculated to the Academy's full-time or part-time studies in professional higher education.

(2) Pupils are persons admitted to the vocational training study programme.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 30. Rights and obligations of students and pupils

Students and pupils have:

- 1) the right to obtain information on the organisation of studies from the Academy;
- 2) the right to receive academic and career counselling;
- 3) the right to select subjects from the list of elective subjects if studying in a vocational training curriculum;
- 4) the right to complete a substantial portion of a joint curriculum at another participating educational institution if studying in a joint curriculum, whereas studies in any form are deemed to be studies at another educational institution participating in the joint curriculum;
- 5) the right to attend extra-curricular lectures, complete practical training and seminars, and take exams and pass/fail evaluations at the Academy;
- 6) the right to use the Academy's lecture rooms, laboratories, computer labs, libraries, equipment, devices and other assets for their studies free of charge pursuant to the procedure established by the Rector;

- 7) the right to elect representatives and be elected to student or pupil council;
- 8) the right and obligation to maintain the reputation of the Academy;
- 9) the right to participate in studies and the obligation to take all the required exams and pass/fail evaluations and complete practical training on time;
[RT I, 18.11.2021, 1 – entry into force 21.11.2021]
- 10) the right to submit to the Rector, through the student or pupil council, a grounded statement on the unsuitability of an academic staff member to teach a subject;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 11) the right to request, pursuant to the Study Regulation and by a grounded application, an opportunity to re-take an examination or pass/fail evaluation before an examination board;
- 12) the right to propose to the Rector improvements of the organisation of studies;
- 13) the right to have at least eight weeks of holiday each academic year;
- 14) the right to take an academic leave for absence, generally for up to one year, once during the professional higher education and vocational training studies, plus for up to two years for health reasons, for up to a year in the case of conscription or alternative service, and for taking care of a child until the child reaches the age of three years;
- 15) the right to be issued a student card in accordance with the procedure laid down in a regulation of the Minister of Education and Research as provided for in § 25 (8) of the Vocational Educational Institutions Act.
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 16) the right to receive study allowance and study loan under the conditions and pursuant to the procedure established by the Study Allowances and Study Loans Act;
- 17) in the case of the closure of a study programme or the Academy, the right to continue studies in the same or another educational institution in the same or close area of specialisation;
- 18) the obligation to use prudently the state-owned assets provided for the use of the Academy, and to follow the Study Regulations and internal rules of the Academy;
[RT I, 09.08.2019, 1 – entry into force 01.09.2019]
- 19) other rights and obligations arising from legislation;
- 20) the obligation to return the assets belonging to the Academy in the case of ex-matriculation; [RT I, 18.11.2021, 1 – entry into force 21.11.2021]

Chapter 8

Student Body and Pupil Body

§ 31. Student body and pupil body

- (1) The students of the Academy form the student body of the Academy.
- (2) The pupils of the Academy form a pupil body of the Academy.
- (3) The student body and the pupil body exercise their legal right to self-government through their representative bodies.
- (4) In accordance with their articles of association, the student body and the pupil body may form joint representative, executive and supervisory bodies, which operate within the limits of authority granted under the articles of association.

§ 32. Student and pupil council

(1) The responsible and managing representative body of the student body and pupil body is the student council which represents the student body and the pupil body in their relations with the Academy, Estonian and international organisations, institutions and persons.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(2) Any student and pupil admitted to the Academy may stand as a candidate to and has the right to elect candidates to the student council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(3) The members of the student council are elected democratically following the principle of proportional representation of curricula. The elections are general, universal and direct. Elections are by secret ballot. The procedure for the election of the student council is established in the articles of association of the student and pupil bodies.

(4) The student council of the coming academic year is elected by the end of the current academic year at the latest.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

(5) The student council elects the representatives of student and pupil bodies to the Academy Council and other decision-making and advisory bodies of the Academy on the grounds laid down in the articles of association of the student and pupil bodies.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

(6) In order to exercise the right to self-government, funds are prescribed on the Academy's budget which the student council uses to perform tasks arising from law and the articles of association of the student and pupil bodies. The student council uses these funds independently under the authority granted by the Rector and pursuant to the procedure established in its articles of association. Proposals for allocating funds to the student and pupils bodies from the Academy's budget are made by the student council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

§ 33. Articles of association of the student and pupil bodies

(1) The student and pupil bodies operate under their articles of association.

(2) The student council draws up the draft of the articles of association, makes it available to students and pupils for examination and sets a time limit for making proposals and objections, which must be at least one month from the date of making it available. During the set time limit, each student and pupil has the right to submit proposals and objections to the student council regarding the draft. The student council reviews all proposals and objections received, draws up the final draft along with an overview of taking account of the proposals and objections and submits the draft of the articles of association to the student and pupil bodies for adoption.

(3) The articles of association of the student and pupil bodies is adopted by the majority of 2/3 of the votes of the student and pupil bodies. If a student or pupil has not given their opinion on the adoption of the articles of association within two weeks from the date when the draft was submitted for a vote, they are considered to have given their tacit agreement.

(4) The student council submits the articles of association adopted by the student and pupil bodies to the Council for approval.

(5) If the student and pupil bodies did not vote in favour of the articles of association, the student council arranges drawing up a new draft and its adoption, and in the case of any amendments to the articles of association drops the respective amendment.

(6) The articles of association are amended as provided for in subsections 2–5 of this section.

Chapter 9

Assets and Financing

§ 34. Assets

The Academy holds, uses and disposes of the state-owned assets provided for the use of the Academy for performing tasks arising from the Higher Education Act and these Statutes in compliance with the procedure established by the State Assets Act.

[RT I, 09.08.2019, 1 – entry into force 01.09.2019]

§ 35. Financing

(1) The Academy is financed from the state budget, the income received from the provision of paid services related to its primary activity, and other resources.

(2) The research and development activity of the Academy is financed on the basis of and in accordance with the procedure provided for in the Organisation of Research and Development Act.

(3) The Academy has the right to provide paid services related to its principal field of activities to legal and natural persons in the following cases: formal education and continuing education studies in aviation, including external studies, scientific and applied research, contract-based teaching and development activities, counselling in issues related to aviation, publishing, fulfilling orders related to aviation, and providing hostel accommodation services to students and pupils. The grounds and procedure for determining the fee for services is established by the Council.

[RT I, 18.11.2021, 1 – entry into force 21.11.2021]

Chapter 10

Reporting, Auditing and Supervision

§ 36. Reporting

The Academy keeps financial and statistical accounting pursuant to the procedure established by legislation.

§ 37. Auditing

The Academy's economic activities and the use and maintenance of state-owned assets provided for the use of the Academy are audited by the Ministry of Education and Research and the National Audit Office.

§ 38. Supervision

The Ministry of Education and Research exercises supervisory control over the Academy in accordance with the procedure established by legislation. Supervisory control over the training in aviation is exercised by the Republic of Estonia Transport Administration, [RT I, 18.11.2021, 1 – entry into force 21.11.2021]

Chapter 11

Implementing Provisions

§ 39. Bringing bylaws of the Academy into compliance with the Statutes

Decrees and resolutions issued and adopted by the Rector and the Council of the Academy are brought into compliance with the Statutes within three months as of the entry into force of these Statutes.