



# ***Estonian Non-Destructive Testing Board***

## ***Meeting Minutes***

**Date & Time:**  
**07 August 2025 at 15.00 hrs**

**Venue:**  
**TEAMS online meeting**

Board Members	Attendance	Representing	Member Status
Dave Spearman Chairman	Yes	Magnetic MRO	Voting
Adomas Grazys Vice-Chairman	Yes	FL Technics	Voting
Karl-Eerik Unt Secretary	Apologies	Estonian Aviation Academy	Observer Member
Ivo Tolga	Yes	Estonian CAA (TRAM)	Observer Member
Margus Keerman	Apologies	Estonian CAA (TRAM)	Observer Member
Audrius Turauskas	Apologies	Lithuanian CAA	Observer Member
Erki Kriisa	Yes	Magnetic MRO	Observer Member

Item	Subject
1	<p>Minutes from Last 2 meetings</p> <p>There has not been any minutes issued from the last 2 meetings conducted by the board.</p> <p>Minutes should be issued in a timely manner, as per the procedures this would be up to 7 days after the scheduled meeting.</p> <p>The importance of these were discussed for records and as previously decided, to be posted on the ENDTB website to show activity.</p> <p>It was agreed that a meeting should be arranged with Karl to discuss the creation of these.</p> <p>A suggestion for discussion was to perhaps use a capable person from the academy to take down minutes and present to the Board in a timely manner.</p>

2	<p><b>Matters outstanding with EFNDT application</b></p> <p>Dave Spearman gave an update on the application to the Aerospace European forum. He has been in contact with both the industrial and Aerospace secretaries to resolve the issues with the application being sent incorrectly.</p> <p>It was agreed that the EFNDTB website was not clear with reference to the Aerospace Board.</p> <p>Dave had been in contact with the Chairman (Gero Wahl) and Vice Chairman (Kevin Pickup) of the Aerospace Board.</p> <p>He was informed that at present the ENDTB was recognised as an observer member and that we are invited to the next meeting in Amsterdam 25th &amp; 26th November 2025, to formally present the ENDTB and for the Board to vote to accept us as a full voting member.</p>
3	<p><b>Board Members:</b></p> <ul style="list-style-type: none"> <li>• No new members have approached the Board to become members.</li> <li>• A list of confirmed board members was given to Dave Spearman, these are listed at the beginning of these minutes.</li> <li>• ENDTB-G2 will also be updated to reflect the current members.</li> <li>• It was also asked about the Responsible Level 3 for Aeroskills OÜ, Ivo will contact Aeroskills OÜ and clarify their position.</li> </ul>
4	<p><b>Training &amp; Examination Facility Audit.</b></p> <ul style="list-style-type: none"> <li>• Erki Kriisa gave feed back on the audit conducted by him at Aerospace Inspection Trainin Ltd (AIT) in the UK.</li> </ul> <p>The audits checklist were completed and provided for review.</p> <p>From the audit there were no findings and it was concluded from this acceptable.</p> <p>The proposal for accepting AIT as an ENDTB approved training and examination facility was put to the Board by Ivo Tulga , seconded by Dave Spearman.</p> <p>All members voted in favour.</p> <p>Dave Spearman will raise the approval certificate and forward to AIT.</p> <p>Their approval will run for 3 years and expire in MAY 2028, this will form part of the agendas for our future meetings to ensure continued approval status.</p> <ul style="list-style-type: none"> <li>• We discussed scheduling an audit at International School of Aerospace NDT and allocating an auditor.</li> </ul> <p>Erki Kriisa put himself forward to conduct this audit, this met the Board's approval, he stated he was seeking approval for the visit from the company and if accepted arrange a date for the visit.</p>

## ENDTB Documentation

- Dave Spearman feedback to the Board on the progress of the procedures and supporting documentation for the ENDTB.

The procedures are now completed and were in a final draft position. The procedures have been reviewed and progressed with assistance from Adomas Grazys.

Dave asked how the Board would like to review or issue these documents, the offer for Estonia CAA (TRAM) to review was suggested but due to work load it was stated that it would not be required, however support and clarification was available.

The procedures will now be signed by the Chairman of the Board and be ready for issue.

- Dave presented a proposed statement to be included on training certificates issued by ENDTB approved training schools. The Statement is defined within ENDTB-G5 Appendix B.

The statement was reviewed and agreed for use.

- Agreement of Estonian Board logo

The Chairman presented a logo that was being used in the draft procedures for the Board, this was created by a member of Adomas' family. The Board were happy with the logo and in agreement of its future use.

- Dave Spearman also stated that he had been carrying out pre-audits of the procedures against ANDTBF – 14, from the pre-audit all questions could be answered and references within the ENDTB procedures.

The review of the Board procedures extended to the requirements ANDTB – 08, it states this

Disclosure on the web site as follows:

- Written Constitution of reference of the Board
- Confirmation of recognition by the Board
- A list of approved NANDTB members (Company and relevant representatives)
- A list of approved training and examination bodies (In National and English Language)
- A list of procedures and specification published by the Board, with information on how these may be obtained
- Minimum requirements for qualification certificates (In National and English Language)

We do not meet all of these requirements at present.

We have no access to the Website and believe that the Academy are in control.

	<p>As stated in meeting agenda item 1 of these minutes, this is something to discuss with Karl and the academy.</p> <p>From this it was agreed that our Website should be easily used. The Chairman stated that he would be happy to work with a designated person to ensure the compliance against ANDTB – 08 as stated above.</p> <p>This work does need to be made a priority to be able to show compliance to ANDTB-08 prior to arranging an external audit from the Aerospace Board.</p>
6	<p><b>Any other business</b></p> <p>There was no other topics discussed at this meeting</p>
7	<p><b>Date of next meeting</b></p> <p>A date for another meeting would need to be scheduled around the availability for Karl-Eerik Unt as there are issues raised from this meeting that need to be discussed and solutions put in place.</p>