Minutes – For BCCS Board of Directors Meeting, July 22, 2026, held at Brass City Charter School

Meeting called to order at 5:39 p.m. by Annie Scott

In Attendance:

Board: Bryan Lewis, Sandra Romero, Ana Rosa, Carrie Scalzo, Annie Scott, Don Thompson,

Staff: Nancy Landona, Laura Main, Dr. Barbara Ruggiero

Guest: N/A

Absent: Anthony Gay (EX), Olivia DeGennaro (EX), Maria Vega

Public comments: None at this time.

Consent Items:

- Minutes from May/June 2026 were distributed via email.
- Financials from May 2026 were distributed via email.

Pull financials out of consent items to be discussed separately.
Motion to approve the consent items: Don Thompson; 2nd – Bryan Lewis.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Pull the reading part out of the minutes from 7/15 financial meeting minutes
Motion to approve the amended minutes as amended: Bryan Lewis; 2nd – Carrie Scalzo.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Financials discussion
Nancy indicated that they are processing invoices not yet received.
1 from BGS and corresponding bill to Mindtrust.
1st payment received from state for new school year.
Audit appointment will be setup shortly.
Motion to approve the financials as presented : Carrie Scalzo ; 2nd – Don Thompson.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Amend by-law for term limits for parent/teachers are in alignment in 1 term of three years to be extended at the discretion of the board.
Motion to approve by-law term limit change for parent representative on the board. Ana Rosa; 2nd – Carrie Scalzo.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

New Board Members
To approve 2 BCCS teacher representatives and superintendent representative.
Motion to approve Sandra Romero, Xia Rehmat, and Sara Naber as BCCS Board members. Bryan Lewis; 2nd – Carrie Scalzo.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Student/Parent Handbook 2026-2027
Made revisions to the handbook and no substantial difference to student and parent handbook

Motion to approve Student/Parent Handbook 2026-2027 as presented. Don Thompson; 2nd – Bryan Lewis.
Discussion: Sandra asked if is available in other languages.
Do we collect data to see what different languages we have in our population. Yes
Annie, indicated even if we are not required, we should make it available in other languages.
Carrie explained that teachers do review the handbook with parents and review where to find info in the handbook a few more times of the year.
Handbook is available electronically and also sent home with students.
Will also be available in communication board.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Safe School Climate Plan

- Laura discussed the updates made to the plan.
- Designed to be a supportive plan rather than a punitive plan.
- Plan is in compliance with the law.
- Retraining all returning staff.

Motion to approve Safe School Climate Plan. Bryan Lewis; 2nd – Carrie Scalzo.
Discussion: Sandra asked if the plan is communicated to parents? Response from Dr. Barbara indicated is posted in the BCCS website and currently in discussion to present and review with parents.
Annie asked and how the community would be directed to the website for it.
Nancy indicated that all mandated policies from state are posted on website and always reviewed to ensure it is in compliance.
Discuss using a platform that will be used to share items more easily with families and for them to find information.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Employee Handbook
Nancy discussed how revisions to the handbook have taken place over the years.
Policies are reviewed through a culture lens indicating high expectations of both students and staff
Reflects more of what we do and modernizing some of the language.
If laws in specific change- language was updated to indicated we will follow current state of CT laws.
Clarifying distinction between 10 month vs 12 month employees.
Clarifying that some staff may be required to work during leave weeks due to other responsibilities affecting the operations of the school.
Inserted blackout dates for personal leave.
Improved consistency throughout the handbook.
Motion to accept and approve Employee Handbook as presented. Don Thompson; 2nd – Carrie Scalzo.
Ana suggested maybe a school committee to help with the review of the handbook for future.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Teacher/Leader Evaluation Plan
Laura discussed the teacher/leader evaluation plan as determined by the state.
BCCS Staff voted to continue using the state plan.
Consists of goal settings, eliminates the scoring. Streamlines the feedback.
1st year teachers went thru it fully.
All certified staff have been evaluated via this process.
Motion to continue the same plan for the coming year. Bryan Lewis;2nd – Carrie Scalzo.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Budget 2026-2027
Nancy presented and discussed the proposed balance budget for 2026-2027 academic year.
This budget was already presented to the Finance Committee on July 15, 2026.
Motion to approve the proposed balance budget 2026-2027 as presented. Carrie Scalzo; 2nd – Bryan Lewis.
Motion carries with 5 votes in Favor, 0 votes Against, 0 votes Abstain. Approved

Staff Insurance
Nancy discussed insurance in relation to staff resignation date.

Renewal Strategic Plan Update
Renewal process now is a very involve application process.
Deadline for submission of renewal is extended to Aug 31st.
CSDE will request multiple artifacts.

Other Business:
N/A

Meeting adjourned at 7:33 pm
Motion to adjourned – Ana Rosa; 2nd Carrie Scalzo.

Next meeting: Wednesday, August 19, 2026, at 5:30 pm In-Person at BCCS.
Respectfully submitted by: Ana Rosa