Exercise 6 – Instructions

1. The client is Cisco.
2. Open the **Quick Tools** view from the *Wordfast Pro* tab.
3. Go to the *Analysis* tab.
4. Add the source file (06 Paraprosdokian.doc).
5. Add an existing Project TM.
6. Check the following options:
   1. Fuzzy match threshold 75%
   2. Calculate analysis percentage by Words
   3. Calculate internal fuzzy matches
7. STOP AND WAIT!
8. Go to the **Project List** view.
9. Create a project.
10. Create a new local TM (Field: SWRE).
11. Create a new local glossary (Field: SWRE).
12. Create and open the project.
13. STOP AND WAIT!
14. Open the file and translate it:
    1. Add terms to the glossary
    2. Edit source
15. Transcheck
16. Revision
17. Proofread
18. Project Cleanup